



**Veazie Town Council**

**Regular Meeting**

**September 12th, 2016  
6:30pm**

**AGENDA**

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the August 8th Regular Council Meeting Minutes
- ITEM 6:** Comments from the Public

**New Business:**

- ITEM 7A:** Public Hearing on proposed changes to the General Assistance Ordinance
- ITEM 7B:** Take action on proposed changes to the General Assistance Ordinance
- ITEM 8:** Approval of updated job description for Asst. Fire Chief
- ITEM 9:** Approval of Municipality's voting representatives for MMA's annual business meeting
- ITEM 10:** Police Department cruiser bid award
- ITEM 11:** Executive Session per 1 MRSA 405(6) (F) – Discussion of confidential records

**Old Business:**

- ITEM 12:** Community Center update
- ITEM 13:** Manager's Report
- ITEM 14:** Comments from the Public
- ITEM 15:** Requests for information and Town Council Comments
- ITEM 16:** Review & Sign of AP Town Warrant #4 and Town Payroll #4 & #5, School Payroll Warrant #4, #5, #5-1 & # 6. and AP School Warrant #4, #5, #6 & # 6-1.
- ITEM 17:** Adjournment

Tammy Perry  
5 Prouty Dr  
947-9624

Chris Bagley  
16 Silver Ridge  
cbagley@veazie.net

David King  
1081 Main St  
942-2376

Paul Messer  
1010 School St  
249-1361

Michael Reid  
14 Prouty Dr.  
573-1300



# **Agenda Items**

## **For September 12, 2016**

### **Council Meeting**

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The following is a brief explanation of some of the items on the agenda:

**ITEM 7A:** A public hearing will be held to receive comments on proposed changes to Appendices A-D of the General Assistance Ordinance.

**Suggested Motion:** I motion that we enter into a public hearing to receive comments on proposed changes to Appendices A-D of the General Assistance Ordinance.

**\*upon completion of public hearing\***

**Suggested Motion:** I motion that we close the public hearing regarding changes to Appendices A-D of the General Assistance Ordinance

**ITEM 7B:** After the public hearing, the members of the Council will discuss any comments received and approve Appendices A-D of the General Assistance Ordinance.

**Suggested Motion:** I motion we approve Appendices A-D of the General Assistance Ordinance for the period of October 1, 2016 – September 30, 2017.

**ITEM 8:** An updated job description has been completed for the position of Assistant Chief of the Fire Department which the members of the Council will review.

**Suggested Motion:** I motion we approve the updated job description for the position of Assistant Fire Chief as written. Furthermore, this job description will replace all previous versions.

**ITEM 9:** Maine Municipal Association (MMA) is requesting the Municipal Officers designate their municipality's voting representative and alternate for MMA's annual business meeting which is scheduled for October 5, 2016 at 130 PM at the Cross Insurance Center. Manager Leonard and Deputy Clerk Strout will be representing the Town of Veazie this year.

**Suggested Motion:** I motion we approve Manager Mark Leonard as the official Voting Delegate and Deputy Clerk Julie Strout as the Alternate Voting Delegate for MMA's annual business meeting scheduled for October 5, 2016 at 130PM.

# **Agenda Items**

## **For September 12, 2016**

### **Council Meeting**

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**ITEM 10:** Manager Leonard solicited bids for the replacement of a cruiser for the Police Department. An advertisement for bid was placed in the Bangor Daily News as well as the full bid placed on the Town's website. We received only one (1) bid from Darlings Commercial Sales. The bid prices are being withheld from this agenda in case the Council decides to reject the bid received and re-bid the cruiser. If authorized this will replace the current backup, marked cruiser, which is a 2009 Dodge, Durango.

**Suggested Motion:** I motion we award the bid for the purchase of (1) Dodge Police vehicle with AV2 to Darlings Commercial Sales for the sum of \$\_\_\_\_\_. Additionally, I would authorize the purchase of the extended warranty for the price of \$\_\_\_\_\_. Finally, I would authorize Manager Leonard to sign all necessary paperwork to complete the purchase.

**Item 11:** The Council will go into Executive Session to deliberate over an abatement.

**Suggested Motion:** I motion we enter into executive session to deliberate over an abatement pursuant to 36 MRSA section 841 (2) \*this motion needs to be approved by a 3/5 vote\*

**\*upon completion of executive session\***

**Suggested Motion:** I motion we move to grant the abatement of the amount of \$2,715.05 pursuant to Title 36 MRSA section 841 (2)

**Or**

**I motion that the requested abatement be denied**

**Or**

**I motion that a partial abatement be issued in the amount of \$\_\_\_\_\_.**

**Item 12:** The Council will be updated on estimates that were received to do work at the Community Center that had been approved at a previous Council meeting. The estimates are for the installation of a water line to the building from the Street, installation of a sprinkler system and work to make a portion of the building ADA compliant.

Veazie Town Council Meeting  
August 8th, 2016

**Members Present:** Chairman Tammy Perry, Councilor Chris Bagley, Councilor David King, Councilor Paul Messer, Councilor Michael Reid, Manager Mark Leonard, Assessor Ben Birch, Town Forester David Wardrop and various members of the public.

**Members Absent:**  
All present

**ITEM 1: Call to order**

Chairman Tammy Perry called the meeting to order at 6:30 pm.

**ITEM 2: Secretary to do the roll call:**

All present

**ITEM 3: Pledge of Allegiance**

**ITEM 4: Consideration of the Agenda**

Table Item 13, Add Item 15A as Executive Session 1 MRSA 405(6)(A) for a personnel issue.

**ITEM 5: Approval of the July 11th, 2016 Regular Council Meeting Minutes**

Councilor David King made a motion, seconded by Councilor Michael Reid to approve the July 11th, 2016 Regular Council Meeting Minutes as written. Voted 5-0-0. Motion carried.

**ITEM 6: Comments from the public**

None

**New Business:**

**ITEM 7: Assessor Presentation**

Ben Birch provided an update to the Council.

**ITEM 8: Forester Presentation**

David Wardrop provided an update to the Council.

**ITEM 9A: Conservation Commission Appointment**

Councilor Chris Bagley made a motion, seconded by Councilor Paul Messer to appoint Linda Swackhammer to the Veazie Conservation Commission Committee for a term of 3 years. Voted 5-0-0. Motion carried.

**ITEM 9B: Planning Board Appointment**

Councilor Chris Bagley made a motion, seconded by Councilor David King to appoint Patrick Tabor to the Veazie Planning Board as an Associate Member for a term of 3 years. Voted 5-0-0. Motion carried.

**ITEM 10A: Board of Appeals Re-Appointment**

Councilor David King made a motion, seconded by Michael Reid to re-appoint Judy Horten to the Veazie Board of Appeals for a term of 3 years. Voted 5-0-0. Motion carried.

**ITEM 10B: Tax Assessor Re-Appointment**

David King made a motion, seconded by Councilor Michael Reid to re-appoint Benjamin Birch Jr. as the Tax Assessor for the Town of Veazie for a term of one year. Voted 5-0-0. Motion carried.

**ITEM 10C: Code Enforcement, E911 Inspector, Building Inspector, Addressing Officer and Local Plumbing Inspector Re-Appointment**

Councilor Chris Bagley made a motion, seconded by Councilor David King to re-appoint John Larson as the Code Enforcement, E911 Inspector, Building Inspector, Addressing Officer and Local Plumbing Inspector for the Town of Veazie for a term of 1 year. Voted 5-0-0. Motion carried.

**ITEM 11: August 22<sup>nd</sup> Council Meeting Discussion**

Councilor David King made a motion, seconded by Councilor Paul Messer to cancel the August 22<sup>nd</sup>, 2016 Council meeting and hold the next regular scheduled Council Meeting on September 12, 2016. Voted 5-0-0. Motion carried.

**Old Business**

**ITEM 12: FY16/17 Goals and Objectives review**

The Council agreed with all of the goals and objectives and will review again in October.

**ITEM 13: Community Center Update**

This item was tabled until further notice.

**ITEM 14: Manager's Report**

Manager Leonard reviewed his report with the Councilor's.

**ITEM 15: Comments from the Public**

**ITEM 15A; Executive Session 1 MRSA 405(6)(A)**

Councilor Chris Bagley made a motion, seconded by Councilor Paul Messer to enter into Executive Session 1 MRSA 405(6)(A) at 7:57pm. Voted 5-0-0. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor David King to exit Executive Session 1 MRSA 405(6)(A) at 8:10pm. Voted 5-0-0. Motion carried.

**ITEM 16: Requests for information and Town Council Comments**

None

**ITEM 17: Review & sign of AP Town Warrant #3, and Town Payroll #3 School Payroll Warrant #2 & #3 and AP School Warrant, #26-1, #26-2 and #3**

The warrants were circulated and signed.

**ITEM 18: Adjournment**

Councilor David King motioned to adjourn

Councilor Michael Reid seconded. No discussion. Voted 5-0-0. Motion carried.

Adjourned at 8:11pm

A True Copy Attest  
Mark Leonard, Town Manager





## Assistant Fire Chief

ITEM # 8

### **Nature of Work:**

Responsible for administrative and supervisory duties as well as performing work in specific areas of the Fire Department's emergency and non-emergency response including fire suppression, emergency medical response and fire/life safety education activities.

The Assistant Fire Chief has direct administrative responsibility for specific areas of departmental operations as well as the general responsibility for supervision of firefighters in the day-to-day functioning of the Fire Department. Work involves the exercise of considerable independence and decision making authority under the general direction of the Fire Chief/Public Safety Director. Work is reviewed through observation and reports.

### **Essential Duties and Responsibilities:**

#### Examples of Work (Illustrative Only):

Manages all aspects of the emergency scene, including fire suppression, life saving, and hazardous materials operations; unless relieved by the Fire Chief/Public Safety Director.

Act as Chief Fire Warden for the Town (as outlined in Maine Statutes).

Serves as the department training officer and directs or oversees the training or ensures the training of personnel in firefighting methods and use of equipment.

Manages and assists in the maintenance of departmental equipment, supplies and facilities.

Evaluate subordinates performance.

Reviews administrative action recommendations of the fire officers.

Consults with the town manager/personnel director on disciplinary action.

Is responsible for the necessary delegation of authority to those subject to his command, commensurate with their duties, responsibilities and abilities.

Assists in the investigation of fires.

Assists in the preparation of standard operating procedures, guidelines and policies of the department.

Participates in the recruitment process including the interviewing, testing and evaluating of candidates.

Assists in the preparation of the fire department budget and monitors expenditures.

Reviews multi-family and business building plans for compliance with building codes.

Review and approve site plans, and building plans as they relate to fire protection and life safety.

Conducts or oversees the periodic fire and life safety inspections of town owned buildings, commercial and industrial businesses and residential dwellings. This includes solid-fuel appliances, fire extinguishers and life safety matters.

Manages and assigns pre-fire planning.

## **Assistant Fire Chief**

Manages and assigns the department health and safety program.

Serves as the department medical officer.

Serves as the Infection Control Officer.

Serves as the department fire and life safety education officer.

Serves as the Fire Science Live-In Firefighter Coordinator.

Prepares a variety of reports and records including payroll, personnel records, and requisitions, monthly and annual reports.

Maintains contact with general public, department officers and other town officials in the performance of fire department activities.

Performs related duties as assigned by the Fire Chief/Public Safety Director.

### **Peripheral Duties:**

Performs the duties of subordinate personnel as needed and fulfills obligations during duty days or duty weeks.

Attends conferences and meetings to keep abreast of current trends in the field; represents the Fire/EMS Department in a variety of local, county, state and other meetings.

Coordinates activities with other supervisors or other Town departments and exchanges information with officers in other fire departments.

### **Requirements of Work:**

Thorough knowledge of fire fighting methods, equipment and fire prevention methods.

Working knowledge of state and local codes including but not limited to NFPA codes, OSHA Standards, Maine Bureau of Labor Compliance Directives and other applicable codes.

Thorough knowledge of departmental policies, regulations and laws and ordinances affecting fire and EMS operations.

Thorough knowledge of the geography of the town, including the location of streets, hydrants, and major fire hazards.

Working knowledge of the municipal budget process including the ability to develop and administer the budget.

Ability to analyze situations correctly and quickly and to adopt effective courses of action, giving due regard to surrounding hazards and circumstances.

Ability to plan, assign, and direct the work of subordinate employees under emergency conditions.

## **Assistant Fire Chief**

Ability to establish and maintain effective working relationships with subordinates, other Town officials, and the general public.

### **Training and Experience Required:**

Considerable knowledge of modern fire suppression, prevention and emergency medical services; supervisory and administrative responsibilities including experience as ranking officer; graduation from a standard high school or equivalent, supplemented by formal instruction in fire fighting technology; or any equivalent combination of experience and training.

Minimum five years experience in a fire department position with at least two years as an officer.

Meet Maine State Firefighter II qualifications.

Meet at a minimum, State of Maine EMT-Basic license level.

### **Tools and Equipment Used:**

Representative equipment used but is not limited to emergency medical equipment, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone.

### **Necessary Special Requirements:**

Physical strength and agility sufficient for performing fire fighting responsibilities.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Must possess valid appropriate State of Maine motor vehicle operator's license.

### **Work Environment:**

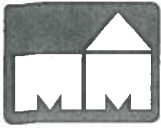
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Work is performed primarily in office, vehicle and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings, and loud at an emergency scene.





# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

ITEM # 9

## MEMORANDUM

**TO:** Key Municipal Officials of MMA Member Cities, Towns and Plantations

**FROM:** Stephen W. Gove, Executive Director

**DATE:** September 1, 2016

**SUBJECT:** Voting Credentials for MMA Annual Business Meeting

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The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Wednesday, October 5, 2016, at 1:30 p.m. in Ballroom 5 at the Cross Insurance Center in Bangor, Maine.** The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the ***MMA Voting Delegates Credential Form*** on which the municipal officers may designate their municipality's voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>.

Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by **Tuesday, October 4, 2016** or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year's MMA Annual Convention in the City of Bangor. If you have any questions on this information, please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or in the Augusta area at 623-8428.



Veazie Police Department  
1084 Main Street  
Veazie, Maine 04401-7091  
207-947-2358  
Chief Mark Leonard



#### REQUEST FOR BIDS

The Town of Veazie is receiving bids for the following: **One (1) Police Vehicle**. The deadline for submission is Thursday, 2:00 PM, September 8, 2016. The full Request for Bids may be obtained from the Town's website at [www.veazie.net](http://www.veazie.net).

Mark Leonard  
Town Manager, Police Chief

Date published: 08/15/16

**Veazie Police Department  
1084 Main Street  
Veazie, Maine 04401-7091  
207-947-2358  
Chief Mark Leonard**

The Town of Veazie requests bids to furnish and deliver one (1), 2017 police vehicle, to the Veazie Municipal Building, 1084 Main Street, Veazie, Maine. This vehicle must be furnished and delivered in accordance with the attached specifications and the following conditions.

Please return the Bid Form sealed in an envelope clearly marked **"Police Vehicle Bid"** by **2:00 PM, Thursday, September 8, 2016** to the Town of Veazie, 1084 Main Street, Veazie, Maine 04401. Bids will be publicly opened at that time.

Any technical questions regarding the specifications should be directed to Sergeant Eugene P. Fizell, 207-947-2358 or [efizell@veaziepd.net](mailto:efizell@veaziepd.net).

Any questions concerning the bid process should be directed to Mark Leonard, Police Chief/Town Manager at 207-992-5970.

**Information for Bidders**

Bids should be based on the following guidelines:

1. Any vehicle proposed must be the most current model year.
2. This vehicle must be an all-wheel drive Dodge Charger or an all-wheel drive Ford Explorer Police Interceptor, suitable for Police Patrol activities and Police Severe Duty certified.
3. All Federal and State taxes must be excluded from the price. A tax exemption letter for the Town of Veazie will be furnished to the successful Bidder upon written request of the vendor.
4. Vehicle must meet all applicable Federal and State of Maine safety regulations.
5. Upon delivery:
  - a. Vehicle must be fully operational and meet all specifications as noted within this document; and
  - b. Vehicle must have current State of Maine, one (1) year inspection sticker affixed to the center of the windshield behind the rearview mirror.



**Veazie Police Department  
1084 Main Street  
Veazie, Maine 04401-7091  
207-947-2358  
Chief Mark Leonard**

6. Compliance with the requested specifications must be clearly noted on the bid form in the space provided. The dealer supplying and maintaining the vehicle under this contract must arrange to expedite police vehicle in his/her service department.
7. During the first year, a manufacturer's technical service representative must contact the appropriate individual with Town of Veazie at least once every sixty-(60) days after delivery of the vehicle. The purpose of the contact will be to inquire about the operation of the vehicle and to advise the Town of any operational problems that may be associated with the vehicle. The Town shall be contacted immediately regarding any defect(s) that would be considered hazardous.
8. The bid award will be based on the following criteria:
  - a. Price of the vehicle and cost of replacement parts;
  - b. Quality and performance of vehicle proposed;
  - c. Availability of vehicle;
  - d. Prior history and/or experience with the vendor, and prior history and/or experience with vehicle offered; and
  - e. Evaluation team assessment
9. The Town of Veazie reserves the right to reject any and all bids, to waive any informalities or defects in bids or to accept any bid deemed to be in the best interest of the Town of Veazie. The Town also reserves the right to negotiate with the lowest responsive Bidder.

**Veazie Police Department  
1084 Main Street  
Veazie, Maine 04401-7091  
207-947-2358  
Chief Mark Leonard**

**Bid Specifications**

The following specifications describe a 2017 Police Interceptor Utility, police certified patrol vehicle. In addition to all the standard safety and security features, the following Ford order codes must all be included in the bid in order for it to be considered.

**Ford Order Code Numbers**

**Drivetrain:** Police Interceptor Utility (AWD) – Standard K8A

**Powertrain:** 3.7L Ti-VCT V6 FFV with 6-speed automatic transmission: Standard 99K/44J

**Wheels:** Set of 5 heavy-duty, 18", 5-spoke steel wheels with center caps (5th wheel is full-size spare)

**Exterior Color:** Shadow Black: (G1)

**Interior Fabric:** Charcoal black heavy-duty cloth (standard for front row, optional for rear row)

**Options:**

6-way power front-passenger seat with manual lumbar and recline: 87P

Front warning auxiliary lamps: 21L

Forward indicator pocket warning lamps: 21W

Glass: Solar-tinted, 2<sup>nd</sup> row only, privacy glass on rear quarter and lift gate: 92R

Heated side view mirrors: 549

Hidden door lock plungers and inoperable rear door handles: 52P

Rear-window power disable (operable from driver's side): 18W

Remote Keyless Entry System: 595

Spot lamp, LED bulb, Whelen (driver only): 51

**Package and Equipment Groups:**

Ready-for-the-Road Package: 67H

**Veazie Police Department  
1084 Main Street  
Veazie, Maine 04401-7091  
207-947-2358  
Chief Mark Leonard**

**Bid Specifications**

The following specifications describe a 2017 Dodge Charger police certified patrol vehicle. In addition to all the standard safety and security features the following Dodge order codes must all be included in the bid in order for it to be considered.

**Dodge Order Codes**

**Drivetrain:** All-wheel Drive

**Powertrain:** 5.7L HEMI® V8 VVT Engine with Fuel Saver Technology (EZH) - Includes 215-mm rear axle (DPP) and performance exhaust (NEA)

**Wheels:** P225/60R18 BSW Goodyear® Performance Tires (TWW) with 18-inch Wheel Covers (W8B) on AWD

**Exterior Color:** Pitch Black

**Interior Fabric:** Heavy-duty cloth bucket with vinyl rear: (\*X5)

**Options:**

Power six-way driver's seat (JPS)

Black left spot lamp (LNF) with LED spot lamp (LNX) (requires Black left spot lamp (LNF)

Police Floor Console (CUG)

**Package and Equipment Groups:**

Fleet Park Assist Group (AMV): Includes ParkSense Rear Park Assist (1) System (XAA) with ParkView® Rear Back-Up Camera (1) (XAC)

Patrol Package Base Prep (AYE): Includes front and rear wire harness (XPW), Power Distribution Center (XWK), siren speaker and bracket (XWP), trunk tray and cooling fan (XWQ)

Integrated Display Package (AV2): Includes 12.1-inch touchscreen display (RDY), Uconnect® 8.4 radio (RA3), navigation-capable with GPS input (JLA/JLP) and Integrated Voice Command (3) with Bluetooth® (XRB). \*\*\*Price one unit with this option and one unit without this option\*\*\*

**Veazie Police Department  
1084 Main Street  
Veazie, Maine 04401-7091  
207-947-2358  
Chief Mark Leonard**

**Bid Form  
Police Vehicle**

**Bid Deadline:  
Thursday, 2:00 pm  
September 8, 2016**

**Police Vehicle:** In accordance with the specifications listed herein.

<u>Item</u>	<u>Description</u>	<u>Unit Price</u>
1.	Ford Police Vehicle	\$ _____
2.	Dodge Police Vehicle (without AV2)	\$ _____
3.	Dodge Police Vehicle (with AV2)	\$ _____

**\*Attach separate pricing and different options which are available for an extended warranty for the vehicle(s) bid. This service may be purchased at the time of the sale.\***

Estimated Delivery after receipt of order: \_\_\_\_\_

Does the proposed equipment meet the requested specifications? \_\_Yes, \_\_No.  
If not please attach a complete description of any variances.

Vendor: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_



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# **Manager's Report For September 12, 2016 Council Meeting**

Since the last Council meeting, here are some things I have been working on as well as things occurring around Town.

In preparation for the Town's Stormwater Permit Audit, Phil Ruck and I have met several times as well as conducted field work. I am confident that we will be prepared when the audit occurs.

I met with someone who is interested in updating the Comprehensive Plan. This person brings a vast amount of knowledge to the project. I prepared an agreement in hopes they will begin work in early September.

Bob Thomas from MMA and I met as part of an insurance audit. We reviewed all Town owned properties and no concerns were noted.

Request for Bids for a new cruiser have been sent out with a submission deadline of September 8<sup>th</sup>.

Penquis CAP has selected me to move from their Governing Board to their Board of Directors. I have attended a three (3) hour Board overview meeting as well as my first Board meeting.

Part of a tree fell in the oldest section of the Cemetery. I was able to have it cleaned up without having to contact the Town's Tree Service Contractor. I will continue to monitor the Cemetery, as more trees may need to be removed in the future.

I met with Representatives from DOT regarding a storm drain near one of the entrances to the Cemetery. I met with them last year regarding this issue. At that time, we determined the storm drain grate needs to be replaced with a larger one. Without this replacement, damage will continue to occur to the roadway. I recently added drainage to the side of the road in hopes to help, but ultimately the grate needs to be replaced to resolve the issue. This project has been added to the DOT's work list and should be completed soon.

I received a complaint regarding the above referenced drainage as well as a complaint regarding mowing not being done in the Cemetery. I explained to the resident that the road will be fixed by the DOT in the near future and that the mowing is done once a week and that they were there mowing at the time of the complaint. I went to the Cemetery to check on the mowing and everything looked good. I have no received any other ground maintenance complaints.

One section of the Cemetery that was closed last year has been mapped out and several plots have been sold.

CEO Larson and I met to discuss outbuildings that have been placed on Town owned property on Davis Drive. CEO Larson and I met with the homeowners and they agreed to remove their property from the Town's land. The deadline for removal is spring 2017.

# **Manager's Report For September 12, 2016 Council Meeting**

I attended the Region 5 Chiefs of Police meeting, which was held in Holden where we discussed several topics.

Members of the Church and myself met to discuss ways they can help the less fortunate members of our community. They also had concerns regarding limited open flames at the church. A/C Metcalf will look into this and follow up with them.

I have received and reviewed an abatement of taxes for poverty reasons. This will be presented to the Council in executive session at the next meeting.

I had a discussion with Andy Brown in reference to a LL Bean Maine Land Trust Grant which the Conservation Commission will be applying for. Other members of the Committee and community will work to finalize the application for submission.

I have spoken to Jan Doucette from the Senior Center regarding cleaning up the wood line behind the property. She has volunteers coming from Job Corp to complete this task. I am waiting to hear from them to finalize the plan.

I met with homeowners on Merrick Street who are concerned with the condition of a neighbor's property. Code enforcement and I will continue to monitor the property in hopes to address the concerns.

After several months of preparing for the Stormwater Permit Audit, we learned the day of the audit that it had been cancelled because of a scheduling error and would not be completed until the spring of 2017. Although, frustrated after hearing this news, I would like to personally thank everyone for all the time and effort they have committed to this. We are now prepared for the audit to occur in the spring.

I attended the September School Board meeting where the newly adopted School song was revealed to those in attendance. The official release date is scheduled for September 15<sup>th</sup> during the School's Open House. Principal Cyr requested and received approval to request monies for the School to address safety concerns that were identified during a recent review by an outside contractor. Other items discussed included the financial position of the school.

I worked with Principal Cyr and Guidance Counselor Walsh to address a potential truancy issue. After meeting with the student and their parent, the child has returned to school. I continue to enjoy working with the staff and students of the Veazie Community School.

Paving around Town is continuing to move forward and is nearly complete. An issue was discovered on the Old County Road that needed addressing before it could be paved which delayed the paving otherwise it would have been completed last week. The remaining roads to be paved are Prouty Drive and a portion of the Old County Road. Hopkins Paving has done a good job and they are great to work with.



# **Manager's Report For September 12, 2016 Council Meeting**

Additionally, Lou Silvers Construction immediately changed their work schedule to address the Old County Road concern, so thank you to them as well.

In preparation for the Stormwater Audit, we discovered the Town needs a policy to address washing fire hoses. This policy has been completed, reviewed by A/C Metcalf and implemented.

A/C Metcalf learned that a new law had been placed into effect as of July 2016 that requires all mandatory reporters take an online training and quiz. This was the first that many of us had heard of this new law/requirement. I have completed the class and all mandatory reporters have been requested to complete the class as well as soon as possible. This will be required of us every 4 years.

After many months of preparing for the Stormwater audit we learned on the day of the audit that it had been postponed until spring time. We will continue to be even more prepared but we were disappointed to spend a large amount of time preparing to not have the audit occur. Thank you to Phil Ruck and staff members for all of their hard work.

#### Attachments:

Election results for MMA Executive Committee  
Resignation from Budget Committee  
Letter from Veazie Church  
Letter from Red Cross  
Letter to Davis Drive homeowners from Code Enforcement  
Information from MRC ref audit  
Letter from MMA  
Newspaper Article from BDN on former VCS Teacher award  
Article on end of Penobscot River Restoration Project  
Agenda from VCS Board Meeting  
Copy of newly adopted VCS Song  
Agenda for Economic Development Committee meeting



TO: MMA Member Cities, Towns, and Plantations

FROM: Stephan Bunker, Selectperson, Town of Farmington, MMA President

DATE: August 12, 2016

RE: Newly Elected Members to the MMA Executive Committee

---

I am pleased to formally announce the results of the annual election for the Executive Committee of the Maine Municipal Association for 2017. A total of **171 Voting Ballots** was received, **two** of which were either unsigned or did not provide votes for any candidates. Diane Dunham, Municipal Clerk for the Town of Wilton, inspected each ballot and provided the official counts as follows:

POSITION	NAME, TITLE AND MUNICIPALITY	VOTES RECEIVED
Vice President:	Linda Cohen, Councilor, City of South Portland	169
EC Members:	Christine Landes, Manager, Town of Bethel	163
	James Gardner, Jr., Manager, Town of Easton	164
	Mary Sabins, Manager, Town of Vassalboro	165

The terms of office for the newly elected members will officially begin January 1, 2017, unless these members are currently seated voting members and will be continuing for a second 3-year term. Members-elect are invited to participate in the fall strategic planning meeting of the MMA Executive Committee, the MMA Annual Convention, and regular/budgetary meetings of the Executive Committee throughout the remainder of 2016 in order to become well-oriented with the responsibilities of the Executive Committee.

The following is a full list of MMA Executive Committee officers and members effective January 1, 2017:

President: Laurie Smith, Town Manager, Town of Kennebunkport  
Vice President: Linda Cohen, Councilor, City of South Portland  
Immediate Past President: Stephan Bunker, Selectman, Town of Farmington

Members:

Terms Ending December 31, 2017  
Gary Fortier, Councilor, City of Ellsworth  
Cynthia Mehnert, Councilor, Town of Orono  
Patricia Sutherland, Chair of Selectboard, Town of Chapman

Terms Ending December 31, 2018  
William Bridgeo, Manager, City of Augusta  
Michael Crooker, Manager, Town of Glenburn  
Marianne Moore, Mayor, City of Calais

Terms Ending December 31, 2019  
James Gardner, Jr., Manager, Town of Easton  
Christine Landes, Manager, Town of Bethel  
Mary Sabins, Manager, Town of Vassalboro

Please join me in offering congratulations and appreciation to the newly elected Vice President and members of the MMA Executive Committee. If you have any questions on the MMA nomination and election process, please do not hesitate to contact me at the Farmington Town Office (207-778-6538) or by email at [sbunker@farmington-maine.org](mailto:sbunker@farmington-maine.org) or Theresa Chavarie at MMA (1-800-452-8786 ext. 2211 or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org).) Thank you.

cc: Newly Elected Members of the MMA Executive Committee  
MMA Executive Committee  
MMA Nominating Committee

**Karen A. Butler**  
Administrative Assistant to Executive Office

**Maine Municipal Association**  
60 Community Drive  
Augusta, ME 04330  
1-800-452-8786 or 207-623-8428 ext 2307  
FAX 207-626-3358  
[www.memun.org](http://www.memun.org) *Please consider the environment before printing this e-mail.*

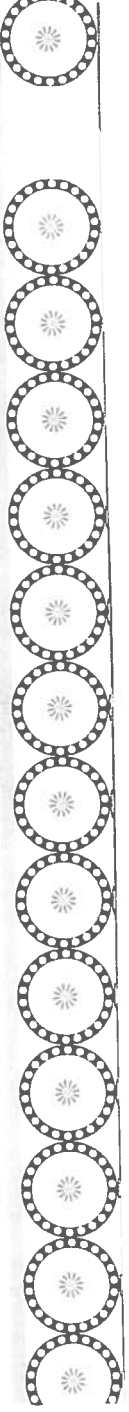
 REGISTER-NOW\_with-Conv-Logo\_2016\_with-date-place

*E-mail correspondence and attachments sent by or to the Maine Municipal Association – with certain exceptions – may be “public records” that are subject to inspection if such a request is made, according to Maine's Freedom of Access law. To ensure delivery of MMA mailings, please make sure that your spam filters have [memun.org](http://memun.org) and [imail.memun.org](mailto:imail.memun.org) white listed as safe.*

*Confidentiality Statement: This message is intended only for the personal and confidential use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone, e-mail, or in writing at the above address. Thank you.*

Mark 8-19-16  
Dr. Gannett to the  
other Budget Committee  
members. I am resign-  
ing. I was gone  
most of the month of  
April this year and  
will be gone in  
April, as long as  
not longer next year.  
If I can be of  
any help any month  
just April. I would  
be happy to help.

G. James Schuler





# Veazie Congregational Church

Gathered 1838

August 12, 2016

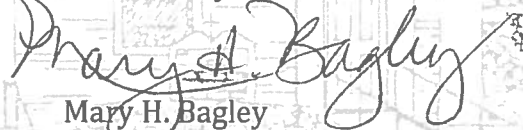
Dear Friends and Former Members of the Veazie Congregational Church,

It is with great pleasure that I write to tell you our good news - we have a new pastor. Reverend Dr. Patrick Seymour and his wife Sally came to us from Connecticut but they are well acquainted with the area as he was pastor in Millinocket for sixteen years and lived in Veazie for a while after that. We are enjoying getting to know the Seymours and we hope you will join us in welcoming them back to Veazie. They have purchased a house in town and look forward to becoming members of the community.

I would like to invite you to join us for Rev. Seymour's installation on Sunday, September 25<sup>th</sup> at 3:30 in the afternoon. There will be a dessert reception to follow. There will be a regular church worship service at 10:00 that morning and a pot-luck luncheon at 11:30. Perhaps you would like to join us then as well.

Please let me know if you are planning to be there on the 25<sup>th</sup>. You can send me a message at [vzchurchclerk@gmail.com](mailto:vzchurchclerk@gmail.com) or call 207-991-1895. I hope to hear from you soon.

Sincerely,



Mary H. Bagley

Church Clerk

Mark,

Please share this letter with the members  
of the town council. Thank you! Mary B.

1404 State Street • Veazie, Maine  
(207) 942-5023 • [vzchurchclerk@gmail.com](mailto:vzchurchclerk@gmail.com)



### Provide Immediate Assistance to Families in Veazie

The American Red Cross responds to nearly 70,000 disasters each year, and the vast majority of those are home fires. While we work in communities nationwide to help prevent these tragic events, we also need to be prepared to respond locally when they occur.

The Red Cross is committed to meet the emergency needs of each and every family in Veazie. The Red Cross is there to help and last year, we served 72 people from across Penobscot County but fortunately no people from Veazie. In FY2016, the Red Cross has responded the emergency needs of 807 people from 345 families in Maine!

The American Red Cross respectfully requests a municipal allocation in the amount of \$500 from the residents of Veazie for the coming year.

Within minutes of learning about a home fire, local Red Cross volunteers are on the scene providing care and comfort to those affected. One way we help is by ensuring that their immediate needs, such as food and shelter, are met. We do this by providing families with client assistance cards, which they use to purchase essential items that were lost in the fire. This special card often represents the first step in recovery following a home fire, but we need your continued support to offer these vital financial resources to your neighbors.

The Red Cross must be ready to respond to a family or the larger community in need whenever and wherever a disaster may strike and that constant state of readiness requires the generous municipal, corporate, foundation and individual financial support. The Red Cross is counting on the people of Veazie.

All Red Cross disaster relief is provided free of charge to individuals and families. The American Red Cross is not a government agency. Though our services are congressionally mandated, the American Red Cross relies on voluntary contributions from individuals, companies, municipalities and charitable organizations in order to deliver on our mission to alleviate human suffering.

The biggest disaster threat to Maine families isn't floods, hurricanes or tornadoes; it's a home fire. The American Red Cross responds to a disaster every eight minutes and nearly all of these are home fires.

The Red Cross must be there 24 hours a day to answer the call and with the support of neighbors like you, we will always be ready.

Warm regards, .

A handwritten signature in cursive script that reads "Caroline King".

Caroline King  
Executive Director  
American Red Cross  
207-272-9561  
[Caroline.King3@redcross.org](mailto:Caroline.King3@redcross.org)

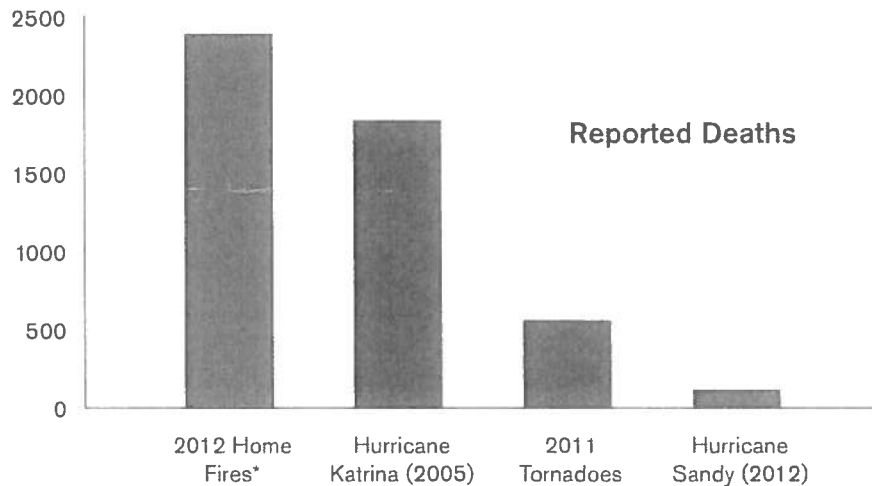
PS: Please feel free to contact me if you would like any additional information about Red Cross services or if you would like to have a Red Cross representative speak at your town or committee meetings.





# Support Home Fire Relief

More people die in home fires each year than in many major natural disasters. With the proper tools and information, these tragic events can be prevented and lives can be saved.



## Commitment to Making an Impact

The American Red Cross launched the **Home Fire Campaign to reduce the number of fire-related deaths and injuries by 25 percent over the next five years.** The campaign provides families and communities with the tools and information they need to prevent and prepare for home fires.

Fire experts agree that people may have as little as 2 minutes to escape a burning home.

But many families haven't taken key steps that would help them act quickly during a fire. According to a survey for the Red Cross:



52% of parents with children ages 3-17 have not talked to their families about fire safety.



70% of families with children have not identified a safe place to meet outside the home.



82% have not practiced home fire drills.

## Red Cross Response to Home Fires & Other Disasters

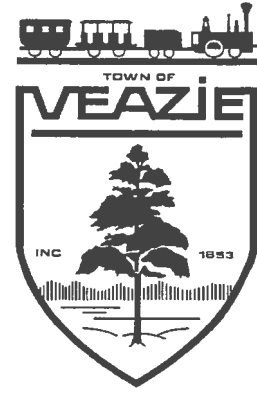
The Red Cross is focused on Disaster Relief to help families and communities prepare for, respond to and recover from home fires and other disasters.

The Red Cross responds to nearly 70,000 disasters each year, the majority of them home fires. We help those affected to recover by providing them with the long-term support they need to get back on their feet. We also help families and communities prepare for and prevent home fires through initiatives like the Home Fire Campaign.



\*National Fire Protection Association

**TOWN OF VEAZIE**  
1084 Main Street  
Veazie, Maine 04401-7091  
tel:(207) 947-2781 fax:(207) 942-1654



August 15, 2016

Joseph & Helen Cheney  
24 Davis Drive  
Veazie, ME 04401

Dear Joseph & Helen Cheney,

This letter is notification that the two sheds owned by you and located at 24 Davis Drive and identified on assessor's tax map 06 lot 35 are on the Town of Veazie property. There is a boat and snowmobile trailer also located on Town property. The Town surveyed the property for the transfer from the Davis family to the Town of Veazie.

The Town is requesting that the two sheds and trailers be relocated to your property by September 19, 2016.

If you should have any questions concerning this notice, please contact John Larson, Code Enforcement Officer, at 207-947-2781.

Sincerely,

A handwritten signature in cursive script that reads "John Larson".

John Larson  
Code Enforcement Officer  
Town of Veazie

Cc: file  
Town Manager

# ***MEMORANDUM***

**TO:** MRC Member Communities  
**FROM:** Greg Louder, MRC Executive Director  
**DATE:** August 15, 2016  
**RE:** **MRC Financial Statements for 2015 and Independent Auditor's Report**

---

Please find enclosed a copy of the MRC's Financial Statements for 2015, along with the Independent Auditor's Report from our auditor, Loiselle, Goodwin & Hinds. MRC records are audited by a third party auditor on an annual basis to provide member communities with the best possible information on the financial position of the MRC and the joint venture while also providing an ongoing tool to support municipal accounting and audit requirements. To maintain total transparency, the MRC presents updates on its budgets and costs and on assets managed by the MRC in public session at quarterly MRC board meetings and annual membership meetings, and quarterly update information is posted on the MRC website ([mrcmaine.org/resources/](http://mrcmaine.org/resources/)).

The audit of the MRC Financial Statements provides an independent view of both the activities of the General Fund, used for MRC administrative functions, and the activities of the joint venture of the Equity Charter Municipalities of MRC, Inc., related to funds managed by the MRC on behalf of its member communities since 1999 in connection with the implementation of the PERC contract restructuring process or so-called "Parity Deal". The Financial Statement also includes a Management Discussion and Analysis prepared by the MRC. These disclosures discuss past financial performance, economic factors and significant foreseeable future conditions that may impact the position of the joint venture.

The Independent Auditor's Report expresses the opinion of the auditor on the financial statements based on the audit. As stated in that report, the auditor finds that the financial statements

"...present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Municipal Review Committee, Inc., as of December 31, 2015, and the respective changes in financial positions, for the year then ended in conformity with accounting principles generally accepted in the United States of America."

At its meeting on July 27, 2016, the MRC Board voted to accepted the audit as presented. The MRC Board also voted for and directed staff to institute procedures to establish additional clear distinction between funding for MRC general administration, representation and oversight tasks before March 31, 2018, which costs are shared among all Charter Municipalities, and funds for oversight of the development of the Fiberight facility in Hampden, which would serve Joining Members on April 1, 2018 and thereafter, which costs will be shared among Joining Members only. To this end, all MRC costs related to oversight of and activities related to the Fiberight project incurred after June 30, 2016 (the end of the period for becoming a Joining Member) are being accounted for separately to preclude their allocation to Departing Municipalities. The vote of the MRC Board (which includes four Board members from Departing Municipalities) on this matter was unanimous.



Message

Thu, Aug 25, 2016 7:11 PM

From: PERC <info@percwte.com>  
PERC <info@percwte.com>

To: Mark Leonard

Subject: A Letter to the MRC

**PERC works**

August 15, 2016



<https://gallery.mailchimp.com/1913845822078275617b5eec8/images/1c1d56b6-5166-46ed-9cf3-6fc7fa7ebb98.jpg>

## **USA Energy asks for independent audit of funds held by MRC**

In a recent letter to the MRC, John Noer, president of USA Energy Group, LLC, PERC's majority owner and managing general partner, requested that the MRC provide Charter Municipalities (CMs) and PERC with "a detailed plan for an independently audited accounting of all funds" in the MRC's possession and a plan for "the payment of these funds to each CM."

Noer also requested written assurance that "none of the funds belonging to (the CMs) presently in the possession of the MRC are being used to pay any Fiberight project-related costs."

The letter was prompted by a number of recent inquiries from CMs asking about the status and use of their funds.

PERC, which makes periodic payments from net revenue to the CMs and will continue to dos through the spring of 2018, has maintained all along that these funds belong to the municipalities and should not be used by the MRC for speculative ventures like the Fiberight proposal.

Because of concerns about how the money is being used, some CMs have asked about having future distributions made directly to them, instead of to the MRC.

Click below for John Noer's letter to the MRC, which asks for a response by September 6.

[http://www.percwte.com/document\\_upload/USAE%20ltr%20to%20MRC-08192016.pdf](http://www.percwte.com/document_upload/USAE%20ltr%20to%20MRC-08192016.pdf)

If you have questions or concerns, please contact us at [info@percwte.com](mailto:info@percwte.com)



*Copyright © 2016 Penobscot Energy Recovery Company, All rights reserved.*

**Our mailing address is:**

**PERC**

29 Industrial Way  
Orrington, ME 04474

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#)

This email was sent to [mleonard@veazie.net](mailto:mleonard@veazie.net)

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PERC · 29 Industrial Way · P.O. Box 160 · Orrington, ME 04474 · USA



<http://cdn-images.mailchimp>



USA Energy Group, LLC

August 19, 2016

Greg Louder, Executive Director  
Municipal Review Committee, Inc.  
395 State Street  
Ellsworth, ME 04605

Re: **Penobscot Energy Recovery Company, Limited Partnership (the "PERC Partnership")**

Dear Greg:

USA Energy Group, LLC ("USAE") is sending this letter in its capacity as the General Partner of PERC, LP and in response to a number of recent communications and inquiries it has received from Charter Municipalities ("CMs"). The CMs wish to receive a full, independently audited accounting of all funds presently in the possession of the Municipal Review Committee (the "MRC") in various reserve and stabilization accounts which belong to the CMs and to also make arrangements to have these funds paid to those CMs as soon as possible by the MRC.

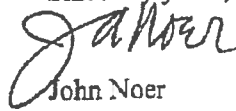
PERC, LP was contacted by these CMs because these funds have, as their original source, payments made by PERC as a result of its ongoing operations. Because PERC has no control over these funds once they are periodically paid to the MRC as the professed agent of the CMs, I am contacting you at this time to request that the MRC provide each CM and PERC, at the earliest possible date, a detailed plan for an independently audited accounting of all funds presently in its possession which are the property of the CMs and for the payment of these funds to each CM. It is also essential that the CMs receive a written assurance as soon as possible that none of the funds belonging to them presently in the possession of the MRC are being utilized to pay any Fiberight project-related costs.

Since PERC will continue through the spring of 2018 to make periodic payments of its net revenue which is allocable to the CMs, I would also advise you that PERC has received inquiries from a number of CMs about any future such distributions being made by PERC directly to each CM, instead of to the MRC.

Because of the nature of the subject matter of this letter, it is essential that PERC receive a full and complete response from the MRC within fifteen (15) days of its date.

Thank you for what I hope will be a prompt and full response to the issues described in this letter.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "John Noer".

John Noer  
President

cc: Robert Knudsen  
Kevin Nordby  
Kevin Tritz  
Charter Municipalities

Ensuring affordable, long term, environmentally sound disposal of MSW

■ 395 State Street  
■ Ellsworth, ME 04605  
■ [www.mrcmaine.org](http://www.mrcmaine.org)



**MRC**  
Municipal Review Committee, Inc.

866-254-3507  
207-664-1700 ■ Voice  
207-667-2099 ■ Fax  
[glounder@mrcmaine.org](mailto:glounder@mrcmaine.org) ■ E-mail

To: MRC Member Communities  
From: Greg Louder  
Date: August 30, 2016  
RE: **August 19, 2016 Letter from John Noer of USA Energy Group, LLC.**

---

The MRC writes to discuss a letter (attached) dated August 19, 2016 recently received from John Noer of USA Energy Group ("USAE") that was copied to some number of MRC member communities. A number of communities also shared with us a constant contact email communication dated August 25, 2016 with the same letter linked to it. The letter's authors clearly misunderstand the history of the MRC - PERC relationship so we write to address any confusion the letter may have caused.

USAE makes a request for an independent accounting of the funds held by the MRC for the benefit of the member communities. Fortunately, these records and an independent audit of them have been kept since MRC initiated its management of these assets in 1998. Full copies of all 16 years of records are available for loan to anyone who wishes to arrange to stop by our offices at 395 State Street in Ellsworth. USAE need not make this request as MRC has already provided these records to PERC annually for many years; going back to 2001 prior to USAE's joining the PERC Partnership in 2004. Thus, the records relating to their request are already in USAE's possession at the PERC facility administrative offices.

Consistent with our record of careful receipt and management of funds since 1998 and consistent with the existing contract structure in place, we will continue to closely track PERC operations until March 31, 2018, to ensure that all funds owed and payable by PERC are received, and to allocate and distribute those funds properly in accordance with all applicable legal and contractual requirements.

Following a long and difficult post 2018 disposal decision making process, the MRC member communities have made their choices. A strong majority of member communities have chosen to stay together by committing to send MSW to the Fiberight facility being developed in Hampden. A number of member communities have made new arrangements to send MSW to distant facilities and some member communities intend to continue with PERC. MRC respects everyone's decisions. We look forward to moving on to the next phase of work with all MRC members and PERC's owners in an amicable and efficient manner to responsibly wind up the existing partnership in a fair and equitable way. The communities have spoken; it is time for both the MRC and PERC to turn their focus away from each other and on to their respective post 2018 service to communities.

Feel free to contact Greg Louder at 664-1700 or [glounder@mrcmaine.org](mailto:glounder@mrcmaine.org) anytime with questions.

Copy: John Noer , USAE





August 19, 2016

Greg Louder, Executive Director  
Municipal Review Committee, Inc.  
395 State Street  
Ellsworth, ME 04605

**Re: Penobscot Energy Recovery Company, Limited Partnership (the "PERC Partnership")**

Dear Greg:

USA Energy Group, LLC ("USAE") is sending this letter in its capacity as the General Partner of PERC, LP and in response to a number of recent communications and inquiries it has received from Charter Municipalities ("CMs"). The CMs wish to receive a full, independently audited accounting of all funds presently in the possession of the Municipal Review Committee (the "MRC") in various reserve and stabilization accounts which belong to the CMs and to also make arrangements to have these funds paid to those CMs as soon as possible by the MRC.

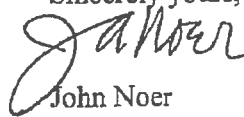
PERC, LP was contacted by these CMs because these funds have, as their original source, payments made by PERC as a result of its ongoing operations. Because PERC has no control over these funds once they are periodically paid to the MRC as the professed agent of the CMs, I am contacting you at this time to request that the MRC provide each CM and PERC, at the earliest possible date, a detailed plan for an independently audited accounting of all funds presently in its possession which are the property of the CMs and for the payment of these funds to each CM. It is also essential that the CMs receive a written assurance as soon as possible that none of the funds belonging to them presently in the possession of the MRC are being utilized to pay any Fiberight project-related costs.

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Because of the nature of the subject matter of this letter, it is essential that PERC receive a full and complete response from the MRC within fifteen (15) days of its date.

Thank you for what I hope will be a prompt and full response to the issues described in this letter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "John Noer". The signature is fluid and cursive, with the first letter "J" being particularly large and stylized.

John Noer  
President

cc: Robert Knudsen  
Kevin Nordby  
Kevin Tritz  
Charter Municipalities



## MAINE MUNICIPAL ASSOCIATION

### ***Risk Management Services***

60 Community Drive  
P.O. Box 9109  
Augusta, Maine 04332-9109

### ***Telephone No.***

(207) 626-5583  
(800) 590-5583 Maine Only  
Fax No. (207) 626-0513

DATE: August 15, 2016

TO: Members of the Workers Compensation Fund and the Property & Casualty Pool

FROM: Patricia Kablitz, CPCU, ARM  
Director, Risk Management Services

RE: Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 19, 2016 meeting to allow a dividend to the members of the Fund who meet the established criteria. Continuing members whose 2015 contributions are greater than \$25,000 annually, whose 2015 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 4.4% dividend. Continuing members whose 2015 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2015, will also receive a 4.4% dividend. All losses are valued as of June 30, 2016.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 19, 2016 meeting to allow a dividend to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2014 to June 30, 2015, calculated and valued as of June 30, 2016. Continuing members whose participation began on July 1, 2010 or prior will earn a 5.39% dividend and members who joined after July 2, 2010 will receive a 4.39% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. You are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool. Therefore, if you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Dividends are being paid in the Workers Compensation Fund and Property & Casualty Pool totaling \$1,199,440. Both governing boards are very pleased with the results of their respective programs and thank you for your support and continued participation. Good management practices and sound loss prevention measures on the part of all of the members have contributed to the success of these programs. Your entity is a big part of this success.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the result of your successful risk management activities and good loss experience to your community. If you have any questions about the dividends or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.



# BANGOR DAILY NEWS

## Four Maine math, science educators earn national recognition

By Nick McCrea, BDN Staff

Posted Aug 30, 2016, at 1:46 p.m.

BANGOR, Maine — Four Maine teachers are among 213 educators honored by the White House for excellence in teaching math and science to K-12 students.

Cary James of Bangor High School, Lauree Gott of Veazie Community School, Laura Stevens of Dora L. Small Elementary school in South Portland and Marielle Edgecomb of Peninsula School in Winter Harbor are the four winners from Maine.

They each will receive a \$10,000 award from the National Science Foundation and have been invited to Washington, D.C., to receive their awards at a ceremony on Sept. 8.

“The recipients of this award are integral to ensuring our students are equipped with critical thinking and problem solving skills that are vital to our nation’s success,” President Barack Obama said in a news release. “As the United States continues to lead the way in the innovation that is shaping our future, these excellent teachers are preparing students from all corners of the country with the science, technology, engineering and mathematics skills that help keep us on the cutting edge.”

James, a 17-year Bangor High School educator, teaches Advanced Placement and honors chemistry courses. He has served as chairman of the school’s science department for the past decade.

Several of his students have earned national recognition under his guidance in recent years — notably Paige Brown, who won the 2016 Intel Science Talent Search and was among 160 seniors named Presidential Scholars this year.

“This award goes out to all of the students and people who have done so much for me to even be considered for this great honor,” James said in a news release. “It validates the work that my students and I have done together to understand the important environmental issues that face our country and world.”

Gott, a 21-year educator with Veazie Community School, also served as co-principal investigator for the Maine Elementary Sciences Partnership. Over the years, her science

students have launched rockets, released Atlantic salmon and investigated mock crime scenes.

“My success was made possible through the support of community, colleagues, administration and my students, who taught me that great teaching and learning comes not only from knowledge and passion but also from compassion and understanding that each student is unique, with strengths and challenges — and my job is to help them maximize their strengths and conquer their challenges,” Gott said.

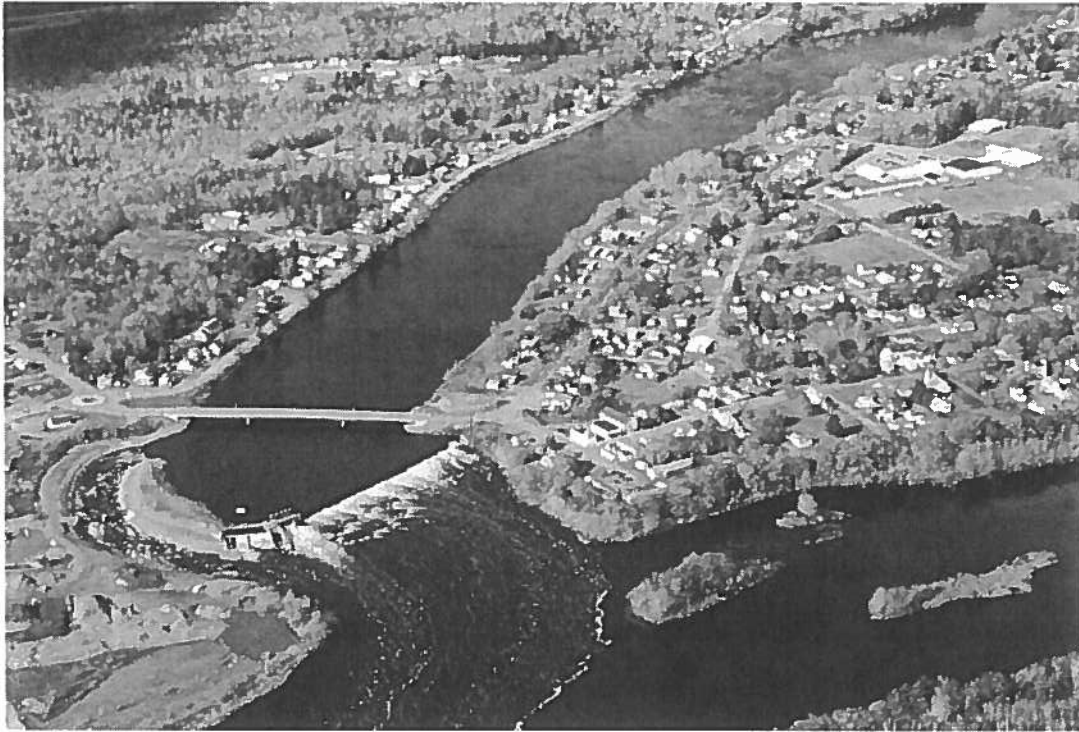
Stevens has been teaching since 1993 and has taught at James Otis Kaler Elementary School in South Portland in addition to Dora L. Small School.

“It honors not only me, but also the teachers, colleagues and administrators who have influenced my teaching practices,” Stevens wrote in a news release reacting to the award. “Most importantly, it celebrates the growth of my students.”

Edgecomb, a 25-year educator and administrator, is in her 14th year at Peninsula School. She has been a leader in mathematics through her involvement with the Association of Teachers of Mathematics in Maine, serving as a district representative and is the organization’s president-elect.

“It recognizes the energy and passion I have for mathematics and highlights and celebrates what can happen when students and teachers partner to make learning fun, engaging, and rigorous,” Edgecomb said of the award. “[It] reminds me of the responsibility we have to persevere, take risks and celebrate our work together.”

Some readers see this part of your email after the subject line in the inbox. Write something brief and catchy, compelling them to open the email.



Aerial photo by J. Royte\_TNC\_Lighthawk

Greetings!

Thanks to countless people within the Penobscot basin, and across Maine and beyond, life on the Penobscot River system is on the rebound!

This past June, the Penobscot River Restoration Trust and the many partners in the project celebrated completion of the Howland bypass - the last big step to allow fish to reach habitat that they need to thrive and survive. Combined with the removal of the Great Works (2012) and Veazie (2013) dams, and the fish lift at the Milford dam, Atlantic salmon and other sea-run fish now have greatly improved access to about 1,000 miles of historic habitat for the first time in many generations.

Now it's time for Laura to say farewell. Having reached this milestone, the staff members of the Penobscot River Restoration Trust are moving on and we'll no longer keep offices on Indian Island or in Augusta. The Penobscot River Restoration Trust board, made up of the key public and private partner organizations and the Penobscot Nation, will complete remaining project tasks, such as monitoring the fish passage at Howland, for some time to come.

It is exciting to see the fruits of our labor so far! Atlantic salmon and other sea-run fish have finished this summer's upstream migrations, and their return back to the sea is beginning, completing the journey that connects the ocean to rivers, lakes, streams, and forests. As they complete this ancient cycle, the Penobscot River restoration gains momentum.

As of the 2016 migration, American shad have rebounded from almost zero to nearly 8,000. Anglers catch them in waters where the fish have been absent for a century. Scientists found salmon above the Howland bypass and run numbers are hanging on with 506 counted at the Milford lift this year.

Nearly two million alewives and blue-back herring - up from fewer than 100,000 before the dams were removed - thrilled schoolchildren and inspired a festival and cross-country race at Leonard's Mills Logging Museum in Bradley. Osprey, eagles, striped and smallmouth bass fed on the silvery fish. People ate and smoked the herring, and the herring also made great early season lobster bait.

Hundreds of paddlers - from teens to elders, hailing from Old Town to Alaska - raced through newly free-flowing rapids in the national whitewater races hosted by the Penobscot Nation. Riverside communities and businesses supported them. The people and wildlife of the Penobscot are energized by the renewed river.

The restoration of the Penobscot River will continue to unfold; most of the Penobscot Trust's work is now done. It has been an honor and privilege to work with the people of the Penobscot basin, towns, conservations groups, the state and federal governments, and the Penobscot Nation, to make the Penobscot River Restoration Project a reality. The Penobscot River's sea-run fish would not have this new, fighting chance without you.

We hope that you will stay engaged with the river as it recovers. General information about the Penobscot Project will remain available at [www.penobscotriver.org](http://www.penobscotriver.org). To connect with partners in the Penobscot River Restoration Project, please contact:

**Project implementation:** Andy Goode [andy@asf.comcast.net](mailto:andy@asf.comcast.net)

**Science-related issues:** Josh Royte/Molly Payne Wynne [molly.paynewynne@tnc.org](mailto:molly.paynewynne@tnc.org)

**Media inquiries:** Judy Berk [judy@nrcm.org](mailto:judy@nrcm.org)

Enjoy the magnificent and rebounding Penobscot River!

With thanks,  
Laura Rose Day, former Executive Director, Penobscot River Restoration Trust  
Don Hudson, President, Penobscot River Restoration Trust board

Penobscot River Restoration Trust, P.O. Box 5695, Augusta, ME 04332

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**Veazie School Administrative Unit**  
**1040 School Street**  
**Veazie, Maine 04401**  
Telephone (207) 947-6573

TO: Veazie School Committee

FROM: Matthew Cyr, Principal  
Richard A. Lyons, Superintendent of Schools

DATE: September 6, 2016

Note Meeting Date

SUBJECT: **School Committee Meeting - 7:00 p.m.**  
**Veazie Community School Library**

**AGENDA**

- I. Call of the Roll
- II. Pledge of Allegiance
- III. Approval of Minutes of Regular Meeting of August 1, 2016
- IV. Adjustment to Agenda
- V. Persons Desiring to Address the Committee
- VI. Acknowledgements
- VII. A. Board Chair

- VIII. Personnel
  - A. Resignations
  - B. Nominations
- IX. Principal Report (Exhibit)
- X. Superintendent Report
  - A. Informational Newsletter (Exhibit)
  - B. Board Workshop
  - C. August Financials (Exhibit)
  - D. Maine School Management Fall Conference
- XI. New Business
- XII. Old Business
- XIII. Board Policy (All with Exhibits)
  - A. Discuss and act on second reading and adoption of Policy DJH, Purchasing and Contracting: Procurement Staff Code of Conduct.
  - B. Discuss and act on second reading and adoption of Policy ACAB, Transgender Student Guidelines.
- XIV. Request for Information
- XV. Executive Session
- XVI. Next Meeting - October 3, 2016
- XVII. Adjournment

*We are Veazie Vikings*

We are Vikings of courage  
Vikings who learn  
Vikings of friendship  
Vikings who serve

We are armed with a purpose  
We know what to do  
To make the world better  
It takes me and you

Veazie Vikings see what can be done  
Small School, 'Big Heart' work as one  
Veazie Vikings reach for the sky  
Proud to be a Viking of VCS!!  
(Repeat Chorus)



*Small School, Big Heart!*  
*Veazie Community School*



## **Agenda**

**September 8, 2016**

- Approval of last meetings minutes
- Consideration of the Agenda items
- Planning for the Business Networking Event-
  1. Contacting businesses
  2. Agenda/Theme for event
  3. Food items??
  4. Flyer
  5. Other
- Other—recruitment of new member
- Set next meeting date

